21 Sept 2016 3:70-AP

# General School Administration

## Administrative Procedure - Succession Plan

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall be as stated below. If the first person on the succession list is unavailable, the second person shall be the responsible person, and so on, in order through the list. The designated individual shall communicate with the School Board President in cases of importance and/or emergency.

Superintendent

|  |  |
| --- | --- |
|  | Jeff Bourne, Principal |
|  | Carl Spath, Principal |
|  | Scott Cowell, AD |
|  | Cindy Lightle, Teacher |
|  | Chris Sheehan, Teacher |

Building Principal

|  |  |
| --- | --- |
|  | Scott Cowell, AD |
|  | Cindy Lightle or Pat Apps |
|  | Chris Sheehan or Genny Stauffer |
|  | Quincy Landreth or Garrett White |
|  | Donna Thurston or Sarah Bauer-Herron |